

# A guide to Betalingservice

Betalingservice is an automated payment service that you can use to pay bills in Danish kroner to the creditors - i.e. IDA - connected to the system. Once you have entered into a payment agreement, IDA can initiate payments from your account.

Please note that when you sign up it may take some time before your registration is processed and the automatic payments take effect. Therefore, be sure to pay the following bills that may arrive in your e-box or in the post. Once the payments are automated, the bills will no longer appear in your e-boks or post.

If you are unsure if you have signed your IDA membership up for Betalingservice, check your active agreements in your online bank.

**> PRIVAT | ERHVERV**

**MEANING:**  
**Personal | Business**  
"Personal" is preselected, and no further action is required.

**> CPR-NUMMER**

**MEANING:**  
**Civil registration number**  
Enter your Danish CPR number here.  
① **Please note** that the account must be owned by the entered CPR number.

**> REG.NR. | KONTONR.**

**MEANING:**  
**Bank registration number | Bank account number**  
Enter your bank registration- and account number here. Registration number is the first four digits in the string.

**> MEDLEMSNR. | GENTAG MEDLEMSNR.**

**MEANING:**  
**Membership number | Repeat membership number**  
Enter your IDA-number and repeat in second field.  
You can find your IDA membership number on [mit.ida.dk](http://mit.ida.dk) on the front page in the blue box.

**> PBS-NUMMER. | DEB.GRP.NR.**

**MEANING:**  
**PBS number | Debitor group number**  
These fields are prefilled. They compose a unique code identifying IDA as the payment recipient.  
**PBS = Payment Business Service**

**> VILKÅR OG BETINGELSER**

**MEANING:**  
**Terms and conditions**  
I accept that my CPR number is used to sign up for the Betalingservice agreement (payment service) and that my data is processed in accordance with the **personal data policy** and the **General rules for Betalingservice debtors**.  
① **Please note:** Setting up a payment plan requires that you have an agreement with your bank to use Betalingservice (payment service). **NB:** The policy and general rules are in Danish.

**> TILMELD AFTALE**

**MEANING:**  
**Sign up for payment plan**  
Click to sign up for the Betalingservice agreement (payment service)

Privat

Erhverv

CPR-nummer

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① **Bemærk**, at konto skal være ejet af indtastede CPR-nummer.

Reg.nr. \_\_\_\_\_

Kontonr. \_\_\_\_\_

Medlemsnr. \_\_\_\_\_

Gentag Medlemsnr. \_\_\_\_\_

PBS-nummer

**00071552**

Deb.grp.nr.

**1776**

Jeg accepterer, at mit CPR-nummer anvendes til oprettelse af Betalingsserviceaftalen, og at mine oplysninger behandles i henhold til [persondatapolitikken](#) og [de Generelle regler for debitorer i Betalingservice](#).

① **Bemærk:** Oprettelse af en betalingsaftale kræver, at du har en aftale med din bank om at benytte Betalingservice.

Tilmeld aftale