# Statutes for IDA Public Sector

14 April 2015

## §1. Name

The name of the department is IDA Public Sector.

# § 2. Objectives and tasks

*Section 1.* IDA Public Sector was established under § 14 of the Law of the Danish Society of Engineers, IDA.

**Section 2.** Reporting to the Council of Employees and in collaboration with IDA's administration, IDA Public Sector is responsible for protecting the collective employment and salary interests of IDA's publicly employed members in accordance with IDA's objectives and statutes, and in accordance with the framework determined by the Council of Employees.

*Section 3.* IDA Public Sector advises and makes recommendations to the Council of Employees regarding public-sector issues.

*Section 4.* IDA Public Sector is entitled to make recommendations to the Council of Employees before the Council decides on a matter that solely affects members of the department.

#### § 3. Members

IDA Public Sector covers all publicly employed members of IDA. In cases of doubt, the Council of Employees decides whether the employees of a given enterprise/workplace can be members of IDA Public Sector.

#### § 4. Fractions and networks

*Section 1.* Fractions, clubs, academic clubs and other types of network, including trade union representative networks, may be established under IDA Public Sector.

Section 2. Fractions and clubs may be established in any public-sector enterprise with at least five employees who are members of IDA membership category 2. Fractions and clubs may also be established for the members in membership category 2 or in several public-sector enterprises/workplaces if there are at least five members of IDA membership category 2 in total.

Section 3. An academic club may be established in any public-sector enterprise/workplace with at least five employees who are members of IDA membership category 2, of Den Danske Landinspektørforening (the Danish surveyor society) or of organisations that are members of the Danish Confederation of Professional Associations (Akademikerne), pursuant to the limitations and other exemptions in the statutes of the individual organisations.

Section 4. The fraction/club/academic club safeguards the interests of its members in the enterprise/workplace in question. The fraction/club/academic club represents IDA in relation to the management of the enterprise within the framework of the current public-sector collective agreements/agreements and the statutes approved by IDA Public Sector for the fraction/club/academic club in question.

Section 5. IDA Public Sector draws up standard statutes for fractions and clubs.

*Section 6.* The local statutes must be in accordance with the standard statutes.

#### § 5. The Assembly of Delegates of IDA Public Sector

**Section 1.** The Assembly of Delegates is the supreme authority of IDA Public Sector.

Section 2. The Assembly of Delegates of IDA Sector Public consists of delegates appointed by the fractions, clubs and academic clubs of IDA Public Sector. Each fraction/club/academic club may send one representative with voting rights for the start of every 100 members of IDA. Only members of IDA may be elected as representatives. If an IDA member is a trade union representative for IDA members at one or more workplaces within the area of IDA Public Sector not covered by a fraction/club/academic club, the member concerned will be included as a delegate in the Assembly of Delegates of IDA Public Sector.

*Section 3.* The ordinary meeting of the Assembly of Delegates is held in April each year.

**Section 4.** Meetings of the Assembly of Delegates are convened by the Board of IDA Public Sector.

*Section 5.* Notice shall be given at least 28 days in advance and must include an agenda.

*Section 6.* Proposals for discussion at meetings of the Assembly of Delegates must be received by the Board by no later than 21 days before the meeting of the Assembly of Delegates. Proposals received must be sent to the delegates by no later than seven days prior to the meeting of the Assembly of Delegates.

**Section 7.** The agenda for ordinary meetings of the Assembly of Delegates must include at least:

- Election of the chair
- Approval of the agenda
- Report from the Board
- Presentation of financial statements
- Proposals received
- Election
- AOB

Section 8. The Assembly of Delegates may only make decisions on matters on the agenda.

*Section 9.* Extraordinary meetings of the Assembly of Delegates are held when the Board deems it necessary or on written request by at least 15 delegates. The written request must include proposals for the agenda.

*Section 10.* Voting at meetings of the Assembly of Delegates is by simple majority. Written ballots are only used if requested by at least one member.

Section 11. The Assembly of Delegates decides its own rules of procedure.

#### § 6. Election of the Board and spokespersons of the Council of Employees

**Section 1.** The Assembly of Delegates elects from among its members a chairperson. The electoral period is three years. Re-election is permitted, however for no more than one electoral period (i.e. two electoral periods in total).

*Section 2.* The Assembly of Delegates elects from among its members ten members to the Board of IDA Public Sector in addition to the Chairperson. The electoral period is three years. Re-election is permitted, however for no more than one electoral period (i.e. two periods in total).

*Section 3.* Elections for Chairperson and members of the Board are held in the same year as IDA holds elections to the Board of Representatives.

*Section 4.* The Assembly of Delegates elects five deputies to the Board from among its members. Deputies are elected in prioritised order. The electoral period is one year. Reelection is permitted.

**Section 5.** A member cannot be elected as a deputy to the Board if the member cannot be elected to the Board due to the re-election rule. (The rule is that a member can only be elected for two consecutive periods of three years each).

Section 6. In years where elections are held to the IDA Board of Representatives, the Board of IDA Public Sector elects from among the elected members of the Board a spokesperson without voting rights and a deputy for this spokesperson to the Council of Employees, cf. § 14, Section 2 of the Law and Statutes of the Danish Society of Engineers, IDA. The appointment lasts for the three-year electoral period of the Board of Representatives. Both appointees must be members of the Board of IDA Public Sector at all times.

#### § 7. The Board

*Section 1.* The Chairperson and elected members of the Board are responsible for the daily management of IDA Public Sector.

*Section 2.* The Board of IDA Public Sector constitutes itself with a Vice-Chairperson.

*Section 3.* The Board of IDA Public Sector decides its own rules of procedure.

*Section 4.* A member of the Board transferring to employment in the private sector, must resign from the Board with immediate effect, and a deputy will enter as a new member.

#### § 8. Finances

*Section 1.* IDA Public Sector expenses are covered by an allocation authorised by the Board of Representatives from IDA's budget.

*Section 2.* The financial year corresponds to IDA's financial year.

## § 9. Amendments to the statutes

The Statutes for IDA Public Sector may be amended by the Council of Employees in accordance with § 14, Section 7 of the Law of the Danish Society of Engineers, IDA.

## § 10. Dissolution

IDA Public Sector may only be dissolved if a proposal here for is passed by the Board of Representatives as an amendment to the Law and Statutes of the Danish Society of Engineers, IDA.

# § 11. Entry into force

These statutes enter into force on 1 January 2010. The statutes were amended on 20 June 2014

Approved by the Council of Employed Engineers on 15 December 2009. Amendments approved by the Council of Employees on 25 August 2014. Amendment approved by the Council of Employees on 14 April 2015